

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

TUESDAY, FEBRUARY 17, 2015

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:11 P.M. with President Wilbur Wolf, Jr, presiding. Seven (7) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Lee Barrick, Secretary; David Gutshall, Treasurer; Richard Norris, Richard Roush, and William Piper.

Absent : John McCrea and Kingsley Blasco

*Others in attendance: Richard W. Fry, Superintendent; Kevin Roberts, Assistant Superintendent; Richard Kerr, Business Manager; and Carol Kuntz, Board Minutes. Curtis Garland, The Valley Times-Star;

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. APPROVAL OF THE FEBRUARY 2, 2015 REGULAR BOARD MEETING MINUTES, THE FEBRUARY 2, 2015 BUILDING AND PROPERTY MEETING MINUTES AND THE FEBRUARY 2, 2015 COMMITTEE OF THE WHOLE MEETING MINUTES.

Motion by Barrick, seconded by Norris for approval of the February 2, 2015 Building and Property Meeting Minutes, the February 2, 2015 Committee of the Whole of the Meeting Minutes; and the February 2, 2015 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Roush, and Norris. Motion carried unanimously. 7 – 0

Big Spring School Board Meeting Minutes ~ Tuesday, February 17, 2015

IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Katelyn Jackson and Daulton Hershey presented a student report.

[Student report is attached.](#)

V. PAYMENT OF BILLS

General Fund	\$	845,628.80
Capital Projects	\$	15,308.65
Cafeteria Fund	\$	79,538.12
Student Activities	\$	<u>13,677.91</u>
Total	\$	954,153.48

Motion by Gutshall, seconded by Barrick for approval of General Fund, Capital Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Roush, and Norris. Motion carried unanimously. 7 – 0

Vi. TREASURER’S FUND REPORT

General Fund	\$	19,008,850.82
Capital Projects	\$	5,938,969.54
Cafeteria Fund	\$	365,816.31
Student Activities	\$	<u>217,510.19</u>
Total	\$	25,531,146.86

The Treasurer’s Report showed balances as outlined above as of January 31, 2015. Motion by Gutshall, seconded by Norris for acceptance of the Treasurer’s Report. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Roush, and Norris. Motion carried unanimously. 7 – 0

Big Spring School Board Meeting Minutes ~ Tuesday, February 17, 2015

VII. YTD GENERAL FUND REPORT AND YTD TAXES

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year.

The YTD Tax Report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion by Norris, seconded by Swanson for acceptance of the Year-to-Date General Fund and Tax Reports as submitted above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Roush, and Norris. Motion carried unanimously. 7 – 0

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

Deb Whitmoyer Heath Myers, Jocelyn Kraus, Kristen Nickey, Josh Putt, Lauren Hetrick, April Messenger, Curtis Garland, Jeanette Mater, Katelyn Jackson, Daulton Hershey, Ronda Wickard, and Bob Kanc.

X. PUBLIC COMMENT PERIOD

Jeanette Mater 10 Church Road, Carlisle, PA addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community.

Bob Kanc 782 Greenspring Road, Newville, PA and Ronda Wickard 698 Burgners Road, Carlisle, PA. We just came from a Post Grad meeting. We are trying to reach as many senior parents as we can. One of the avenues that we would like to accomplish this task is through parents email addresses. It has been challenging to acquire this list. We are asking for help in trying to access parents. As parents, we would like to express concerns about the Aspen system.

XI. STRUCTURED PUBLIC COMMENT PERIOD

Big Spring School Board Meeting Minutes ~ Tuesday, February 17, 2015

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

(ACTION ITEM)

1) Resignation – Terry Myers

Mrs. Terry Myers has submitted her resignation as High School Technology Aide, retroactive to February 12, 2015.

The administration recommends that the Board of School Directors approve Mrs. Myers' resignation as High School Technology Aide, retroactive to February 12, 2015.

(ACTION ITEM)

2) Resignation – Amy Trione

Ms. Amy Trione has submitted her letter of resignation as a part-time aide at Oak Flat Elementary School, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Trione's resignation as a part-time aide at Oak Flat Elementary School, effective immediately.

(ACTION ITEM)

3) Coaching Appointments

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the 2014-2015 school year.

Kyna Moyer	Assistant Girls Softball Coach
Wes Reall	Assistant Boys Baseball Coach
Chuck Hickes	Assistant Varsity Football Coach
Kristen Kitchen	High School Volunteer Track Coach
Joe Jallah	Middle School Girls Soccer Coach

The administration recommends that the Board of School Directors approve the appointments of the above listed coaches as presented.

Big Spring School Board Meeting Minutes ~ Tuesday, February 17, 2015

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

4) Per Diem substitute Teachers

Katie Herman	Health/Physical Education K-12
Nicholas Naugle	Biology/General Science 7-12
Beth Yosler	English 7-12
Kristin Thompson	Spanish PK-12
Taylor Ruhe	English 7-12
Sara Warren	Biology 7-12

The administration recommends that the Board of School Directors approve the additions listed to the 2014-2015 per diem substitute teacher list.

(ACTION ITEM)

5) Shelley Raker – Long-Term Substitute English Teacher

Education:

University of Kansas – Bachelor’s Degree in English/Master’s Degree in Curriculum & Instruction
Emporia State University – English as a Second Language

Experience:

Big Spring School District – Day to Day Substitute
Mechanicsburg School District – Grade Four Teacher
Cumberland Valley School District – Learning Support Teacher

The administration recommends that the Board of School Directors appoint Ms. Shelley Raker as a Long-Term Substitute High School English Teacher, replacing Mr. Robert Hankes who is on leave. Ms. Raker has been substituting in this position since January 13, 2015. Mrs. Raker's assignment will end approximately February 24, 2015. Ms. Raker's compensation for this position should be established at Master’s Degree, Step 3, \$51,622.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

VOTE ON XI., NEW BUSINESS, A-1 – A-5, PERSONNEL CONCERNS

Motion by Barrick, seconded by Norris to combine and approve Items A-1 through A-5 as outlined and recommended above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, and Roush. Motion carried unanimously. 7 – 0

Big Spring School Board Meeting Minutes ~ Tuesday, February 17, 2015

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

B) Case M of 2014-2015

The parents of the student in Case M of the 2014-2015 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case M for 45 school days which can be reduced to 30 school days with the completion of 100 hours of documented community service. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor enter on school property at any time for any reason without direct approval from the high school principal.

Motion by Swanson, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Roush, Piper, and Norris. Motion carried unanimously. 7 - 0

(ACTION ITEM)

C) Approval of Construction Payment Application

Included with the agenda is a payment application from Garland/DBS, Inc. for the current 2015 project in the amount of \$52,465.70.

The administration recommends the Board of School Directors approve the payment of \$52,465.70 to Garland/DBS, Inc. from the Capital Project fund.

Motion by Barrick, seconded by Norris to approve the recommended as amended above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Roush, and Norris. Motion carried unanimously. 7 - 0

(INFORMATION ITEM)

D) Proposed 2015-2016 School District Calendar

The administration drafted a proposed school district calendar for the 2015-2016 school year.

A copy of the proposed 2015-2016 school district calendar has been included with the agenda.

This is a Board Information Item that will be included on the March 2, 2015 Board meeting agenda as an action item.

Big Spring School Board Meeting Minutes ~ Tuesday, February 17, 2015

IX. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

X. COMMITTEE REPORTS

A. District Improvement Committee – Mr. Norris/Mr. McCrea

No Meeting was conducted and no report was offered.

B. Athletic Committee – Mr. Swanson

A meeting was held at 7:00 am on February 12th. In Cross Country, we will be hosting the 2015-16 District III Cross Country meet. We will be hosting Dickinson mid-east NCAA qualifier in 2015. We have a request to use our course from Cumberland Valley Visitors Bureau for a 5K race. Mid-Penn will be doing a realignment of sports. We have two problem areas field hockey and football. Coaching classes will be required of all coaches in the near future. We added a new cross country coach with the new contract. New batting cages were installed at Mt. Rock. The capital plan will include some athletic facilities.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted and no report was offered.

D. Buildings and Property Committee – Mr. Barrick

No meeting was conducted and no report was offered.

E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

No meeting was conducted and no report was offered.

F. South Central Trust – Mr. Blasco

No meeting was conducted and no report was offered.

Big Spring School Board Meeting Minutes ~ Tuesday, February 17, 2015

G. Capital Area Intermediate Unit – Mr. Wolf

No meeting was conducted and no report was offered.

H. Tax Collection Committee (TCC) – Mr. Wolf

No meeting was conducted and no report was offered.

XI. SUPERINTENDENT’S REPORT

1. **Student Report** - Two students, a brother and sister, the Baldoni children were honored with All State Band Selection. Coming into this year, we had three students selected over the last five years. Prior to that, we had a thirty year hiatus.
2. **Master Plan** – We continued to work collaboratively with Buildings and Property on the master plan. We hope to bring information back to the Board and schedule approval in late Spring of the master plan as a road map for work moving forward.
3. **Requests** – To the question this evening on requests for parent’s emails, there are some things we can give and some things that we can’t. This is not an Aspen issue. I will communicate this to them.
4. **Career Development** – We have a young lady who is a senior who is part of the Carlisle Regional Medical Center program. She spends half her day with them. She has learned a variety of trades throughout the hospital. She has a full-time job in the Dietary section. She is looking to further her education in nursing. She is moving to be certified as an EMT all while a student at Big Spring.

XII. BUSINESS FROM THE FLOOR

There was no business from the floor.

XVI. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

Big Spring School Board Meeting Minutes ~ Tuesday, February 17, 2015

There was no public comment regarding future Board agenda items.

XVII. ADJOURNMENT

Motion by Norris, seconded by Roush to adjourn the meeting. Roll call vote:
Voting Yes: Wolf, Gutshall, Swanson, Barrick, Roush, Piper, and Norris. Motion carried unanimously. 7 – 0

The meeting was adjourned at 8:35 PM.

Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, March 2, 2015